

INSPECTION PHOTOGRAPHS	Photographs may be taken to document a noncompliant item(s) and/or facility conditions.
	<p>Photographs should be taken of:</p> <ul style="list-style-type: none">• noncompliant items (NCIs) which may result in an enforcement action or case• NCIs which are additional information for an ongoing investigation or case• transportation violations• items requiring further interpretation <p>The inspector should use his/her discretion and professional judgment to decide when to take photographs.</p> <p>Label the back of the photographs</p> <ul style="list-style-type: none">• using the prescribed format (see page 6.5.2) NOTE: Pre-printed label and computer template label are 3" wide x 4" long. Be sure to get photograph prints of at least this size to fit the label.• including the waybill number on transportation violations• attach the label upside down in relation to the picture <p>Submit photographs to the Regional Office</p> <ul style="list-style-type: none">• with the request for investigation• as additional information for ongoing investigations or cases• for further interpretation <p>Retain negatives until requested by the Regional Office, Investigative and Enforcement Services (IES), or Office of General Counsel (OGC), or files are purged.</p> <p>Hold other copies of the photographs or photographs which were not sent to the Regional Office, until requested or needed, or files are purged.</p>